

**FOOD FOR PEOPLE NOT LANDFILL**  
**FOR**  
**THE COUNCIL ON FOOD SECURITY**  
**[DRAFT] MINUTES**  
**SEPTEMBER 14, 2020**

The Council on Food Security Food for People, Not Landfills Subcommittee held a public meeting on September 14, 2020 beginning at approximately 1:00 P.M. via video and teleconference. This meeting was held in accordance with Governor Sisolak's Declaration of Emergency Directive 006; Subsection 1; The requirement contained in NRS 241.023 (1) (b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended.

**Board Members Present**

Jodi Tyson, Vice President of Strategic Initiatives, Three Square Food Bank  
Aurora Buffington, PhD, RDN, Assistant Professor/Public Health Nutrition Specialist, University of Nevada Cooperative Extension  
Marie Baxter, Chief Executive Officer, Catholic Charities of Northern Nevada  
Devin Wilcox, Social Services Specialist III, Nevada Department of Agriculture  
Amanda Jerzak, Food Sourcing Manager, Three Square Food Bank

**Board Members Not Present**

N/A

**Ex-Officio Members**

Diana Barrett, Helping Hands of Vegas Valley  
Steve Schmitt, Senior VP and Chief Operating Officer, Catholic Charities of Southern Nevada  
Elika Nematian, Advocacy Manager, Three Square Food Bank

**DHHS Staff Present**

Laura Urban, Food Security and Wellness Manager, Office of Food Security (OFS), Bureau of Child, Family and Community Wellness (CFCW), Division of Public and Behavioral Health (DPBH), Department of Health and Human Services (DHHS)  
Cathy Wright, Administrative Assistant III, Women, Infants and Children Program (WIC), CFCW, DPBH

**1. Call to Order, Roll Call, and Announcements**

Jodi Tyson, Chair, called the meeting to order at 3:00 P.M.

Roll call was taken, and it was determined a quorum of the Nevada Council on Food Security (CFS), Food for People Not Landfills (FFPNL) Subcommittee was present, per Nevada Revised Statute (NRS) 439.518 § 2.

**2. ACTION ITEM: Approval of minutes from May 11, 2020**

MS. TYSON ENTERTAINED A MOTION TO APPROVE THE MINUTES FROM THE MAY 11, 2020 MEETING. A MOTION TO APPROVE WAS MADE BY MARIE BAXTER. BRITTANY PRICE SECONDED THE MOTION WHICH PASSED UNANIMOUSLY WITHOUT PUBLIC COMMENT.

### **3. Discuss and approve the Meal Procurement Annual Report**

Laura Urban provided an overview of the Meal Procurement Annual Report Draft. The report can be found [here](#). The report will be updated as more information and food rescue/donation data is available.

Ms. Baxter suggested including food rescue information/data for the rural areas and looking beyond hot perishable food rescue and focusing on donations from Rural farmers and ranchers.

Ms. Tyson suggested conducting an environmental scan of food rescue/donations in rural areas. This will help expand the FFPNL Program baseline data and give the Subcommittee a better understanding of what food rescue efforts exist outside the two (2) food banks' network.

Ms. Baxter stated Catholic Charities of Northern Nevada (CCNN) could conduct the environmental scan in Northern Nevada. Ms. Baxter will connect with Ms. Urban to schedule to discuss next steps.

Ms. Tyson also suggested the development of a toolkit to assist partners participating in the FFPNL Program.

The Subcommittee agreed. The Subcommittee came to the consensus that toolkit development could be divided among subcommittee members based on their area of expertise.

The Subcommittee discussed how to develop the FFPNL five (5) year goal, which is required per Senate Bill 178. The Subcommittee agreed the statewide environmental scan should be conducted before developing the program five (5) year goal.

Brittany Price agreed the environmental scan should take place prior to establishing the five (5) year goal. She stated the Subcommittee did have access to sufficient donation data to establish an estimated, flat rate goal though. For instance, to increase total donations by twenty percent.

Ms. Tyson suggested an additional meeting to discuss the development of the FFPNL five (5) year goal. She stated Ms. Urban will reach out to Subcommittee members to schedule the meeting.

### **4. Update on FFPNL program seal development**

Ms. Tyson summarized the purpose of the FFPNL seal. Once finalized, the FFPNL seal will be shared with participating organizations meeting criteria established by the FFPNL

Subcommittee. The seal will be used by the participating organization to demonstrate their involvement in the FFPNL program and their commitment to decreasing food waste in Nevada.

Ms. Urban presented two (2) FFPNL seal drafts for the Subcommittee's consideration. Ms. Urban suggested that FFPNL seal's color scheme align with that of the DHHS logo.

The FFPNL Subcommittee made recommendations for the FFPNL seal.

Ms. Urban will share the recommendations with the DHHS Public Information Officer. The updated seal will be shared with the FFPNL committee at the November 2020 meeting.

**5. ACTION ITEM ITEM: Discuss and identify FFPNL Subcommittee next steps**

Ms. Tyson stated at the November 2020 meeting, there will be an update on the following:

- Meal Procurement Report;
- program seal; and
- environmental scan.

The Subcommittee agreed.

**6. ADJOURNMENT**

Ms. Tyson adjourned the meeting at 4:37 P.M.